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GOVERNMENT OF THE PUNJAB
DIRECTORATE GENERAL OF SOCIAL WELFARE
& BAIT-UL-MALL PUNJAB,
41-EMPRESS ROAD, LAHORE

NOTIFICATION

No. DGSW-PCRD- Meeting File/2023-

Consequent upon promulgation

of the Punjab Empowerment of Persons with Disabilities Act, 2022 "**District Welfare and Rehabilitation Unit (DWRU)**" is hereby notified Under Section 24 (i) with following composition as given in Section 24(2) of the Act ibid in each district of Punjab to exercise such powers and perform such functions as assigned to it under the provisions of this Act, rules and regulations made there under:

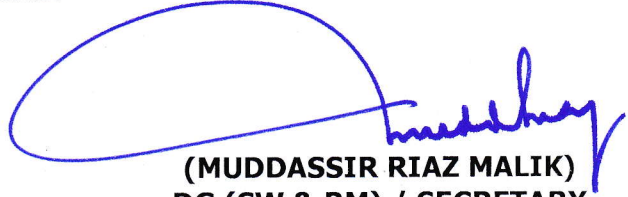
		Chairperson
(a)	Deputy Commissioner concerned	
(b)	District Zakat Officer;	Member
(c)	District Manager, Technical and Vocational Training Authority (TEVTA)	Member
(d)	District Head of Primary and Secondary Health care Department of the Government	Member
(e)	District head of School Education Department of the Government;	Member
(f)	District head of Sports;	Member
(g)	District Head of Industries, Commerce, Investment and Skills Development Department of the Government;	Member
(h)	District Head of Labour and Human Resource Department of the Government;	Member
(i)	District head of Special Education Department of the Government;	Member
(j)	One prominent social worker to be nominated by the Chairperson of a Unit;	Non-Official Member
(k)	Four Persons with Disabilities including at least one each from the persons with visual impairment, hearing impairment, any physical disability and intellectual disability engaged in welfare of persons with disabilities;	Non-Official Member
(l)	One person from amongst the parents of a Person with Disabilities to be nominated by the Chairperson of a Unit; and	Non-Official Member
(m)	One representative of the local government to be nominated by the Head of local government at the District concerned.	Non-Official Member
(n)	District Head of the Department;	Member/ Secretary

2. District Welfare and Rehabilitation Unit (DWRU) shall have to exercise such powers and functions under section 24 (iii) of the Act, ibid and its regulations made there under.

TORs:-

- Collection of data of establishments for purposes of this Act;
- Facilitation of persons with disabilities through different modes regarding employment and training, as the case may be;
- Referral of persons with disabilities for medical treatment and financial assistance;
- Maintenance of database of persons with disabilities to whom certificate has been issued by the Board;
- Coordination with any authority or entity from both the public and private sector, including but not limited to the Chamber of Commerce, philanthropists and NGOs, for purposes of rehabilitation of persons with disabilities;
- Redressal of grievances of persons with disabilities through order after affording an opportunity of hearing to the concerned parties;

- (g) Facilitation and guidance of persons with disabilities for job application in both the public and private sector;
- (h) Provision of financial assistance to persons with disabilities from the Fund;
- (i) Arranging for adult literacy with the collaboration of Literacy and Non-Formal Basic Education Department of the Government and NGOs;
- (j) Preparation of monthly progress reports and their submission to the Council; and
- (k) Any other powers or functions as may be conferred by the Council, from time to time.



(MUDDASSIR RIAZ MALIK)
DG (SW & BM) / SECRETARY
COUNCIL ON THE RIGHTS OF PERSONS
WITH DISABILITIES (CRPD)

No. DGSW-CRPD-Meeting-File/2023-

18914-95

Dated 16th November, 2023

1. All the Deputy Commissioners of the Punjab.
2. All the Deputy Directors, Social Welfare & Bait-ul-Maal, Punjab.
3. The Section Officer (Disability), Social Welfare & Bait-ul-Maal, Punjab, Lahore.
4. PS to Secretary, Social Welfare & Bait-ul-Maal, Punjab, Lahore.
5. PS to Secretary to Government of the Punjab, Sports & Youth Affairs Department
6. PS to Secretary to Government of the Punjab, School Education, Department, Lahore.
7. PS to Secretary to Government of the Punjab, Special Education, Department, Lahore.
8. PS to Secretary to Government of the Punjab, Zakat & Ushr, Department, Lahore.
9. PS to Secretary to Government of the Punjab, Primary & Secondary Healthcare, Department, Lahore.
10. PS to Secretary to Government of the Punjab, Labour Department, Lahore.
11. PS to Secretary to Government of the Punjab, Industries Department, Lahore.
12. PS to Director General, TEVTA, Punjab, Lahore.



(MUHAMMAD IRFAN GONDAL)
DIRECTOR (CRPD)



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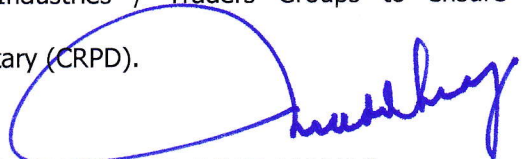
NOTIFICATION

No. DGSW-CRPD-Meeting-File/2023-

Consequent upon approval of the Council on the Rights of Persons with Disabilities (CRPD) in its first meeting held on 28th September, 2023, following additional TORs are hereby notified under Section 24 Sub-section 3(g) of the Punjab Empowerment of Persons with Disabilities Act, 2022 for smooth functioning of the District Welfare & Rehabilitation Unit (DWRU), with immediate effect.

TORs:

- To facilitate guide and placement of Persons with Disabilities (PWDs) applying for job both in public and private sector under Punjab Empowerment of Persons with Disabilities Act, 2022.
- To maintain record of available vacancies advertised in lieu of 3% quota for Persons with Disabilities (PWDs) and provision of job advertisements to Persons with Disabilities (PWDs).
- To have close liaison with Deputy Commissioner for updates status of regular employment made so far in concerned district.
- To establish and maintain database of Persons with Disabilities (PWDs) employment made so far either in public or private sector regular or adhoc employment etc.
- To ensure job placement of Persons with Disabilities (PWDs) in private Establishment in Coordination with District Officer Labour & Human Resource Department.
- To coordinate with factories / establishments and visit those establishments for the employment of Persons with Disabilities (PWDs).
- To deposit funds in view of non employment of Persons with Disabilities (PWDs) in private establishments.
- To co-ordinate with Chambers of Commerce & Industries / Traders Groups to ensure implementation of 3% quota in private sector.
- To prepare weekly progress report and submit to Secretary (CRPD).


(MUDDASSIR RIAZ MALIK)
DG (SW & BM) / SECRETARY
COUNCIL ON THE RIGHTS OF PERSONS
WITH DISABILITIES (CRPD)

No. DGSW-CRPD-Meeting-File/2023- 18996-19079 **Dated** 16th November, 2023

- All the Deputy Commissioner, Punjab.
- All the Divisional Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- All the Deputy Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- PS to Secretary, Social Welfare & Bait-ul-Maal, Punjab, Lahore.
- PA to Director General, Social Welfare & Bait-ul-Maal, Punjab, Lahore.


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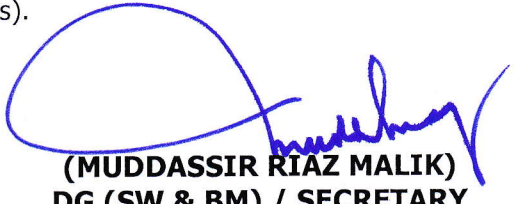
NOTIFICATION

No. DGSW-CRPD-Meeting-File/2023-

Consequent upon approval of the Council on the Rights of Persons with Disabilities (CRPD) in its first meeting held on 28th September, 2023, following additional TORs are hereby notified under Section 24 Sub-section 3(h) of the Punjab Empowerment of Persons with Disabilities Act, 2022 for smooth functioning of the District Welfare & Rehabilitation Unit (DWRU), with immediate effect.

TORs:

- To take suitable measures for rehabilitation of Persons with Disabilities (PWDs) who have been declared "Not fit to Work" by the Assessment Boards, taking into account the nature of disability, age, education training, marital status and number of dependents family members of the Persons with Disabilities (PWDs). The measures may include Financial Assistance, Medical Treatment and provision of Assistive Devices and any other as per terms of references of DRTCs.
- For those who have been declared fit to work, identify the existing vocational facilities, both public as well as private and referred the Persons with Disabilities (PWDs) to do these centers for training according to their interest / attitude.
- To facilitate that trained Persons with Disabilities (PWDs) for the establishment of philanthropists through microfinance organizations, banks, donation and philanthropists.
- To collect / receive funds through Government grants, donation, private institutions, philanthropists and Provincial Councils for the Rehabilitation of Persons with Disabilities (PWDs).
- To conduct quarterly meetings and submit reports to Council on the Rights of Persons with Disabilities (CRPD) Persons with Disabilities (PWDs).
- To maintain records of related matters of DRTCs.


(MUDDASSIR RIAZ MALIK)
DG (SW & BM) / SECRETARY
COUNCIL ON THE RIGHTS OF PERSONS
WITH DISABILITIES (CRPD)

No. DGSW-CRPD-Meeting-File/2023-

19080-19/62
Dated *16/11* November, 2023

- All the Deputy Commissioner, Punjab.
- All the Divisional Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- All the Deputy Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- PS to Secretary, Social Welfare & Bait-ul-Maal, Punjab, Lahore.
- PA to Director General, Social Welfare & Bait-ul-Maal, Punjab, Lahore.


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41-EMPRESS ROAD, LAHORE

NOTIFICATION

No. DGSW-CRPD-Meeting-File/2023-

Consequent upon approval of the Council on the Rights of Persons with Disabilities (CRPD) in its first meeting held on 28th September, 2023, following additional TORs are hereby notified under Section 24 Sub-section 3(f) of the Punjab Empowerment of Persons with Disabilities Act, 2022 for smooth functioning of the District Welfare & Rehabilitation Unit (DWRU), with immediate effect.

TORs:

- A Sign board shall be affixed at some conspicuous place in the office premises of the Deputy Director, Social Welfare for information and easy approach of the PWDs.
- There shall be a desk at accessible place in the office premises of the Deputy Director, Social Welfare to receive complaints of PWDs.
- Social Welfare Officer or an Officer not below the rank of BS-17 shall supervise the complaint desk.
- The complaints, so received shall be registered serially and be assigned a diary / tracking number and be given to the complainant with expected time of grievance resolution.
- In complaint registered the name of complainant, address CNIC or Phone number and the nature of complaint shall be recorded as per prescribed proforma (attached).
- The complaints received through telephone, Email or regular post shall also be registered in the same manner as provided above.
- The complaint / grievances shall be forwarded to concerned department for redressal. Follow up of the same shall made on regular basis.
- The disposal or referral fact of the complaint shall be intimated to the complainant in writing and the copy of the same shall be forwarded to the PCRDP.
- Every complaint shall be decided / dispose of within 90 days by the concerned department and in case, the resolvable complaint is not redressed within the stipulated period, the same shall be forwarded to Secretary of the concerned department with recommendations for appropriate action / orders for redressal of the complaint.
- The committee shall meet once in a month to review un-resolved complaints of the pending complaints.
- Minutes of the meeting with proposal / recommendations shall be forwarded to Council for information and appropriate action.

(MUDDASSIR RIAZ MALIK)
DG (SW & BM) / SECRETARY
COUNCIL ON THE RIGHTS OF PERSONS
WITH DISABILITIES (CRPD)

No. DGSW-CRPD-Meeting-File/2023-

19163-19244
Dated *16th* November, 2023

- All the Deputy Commissioner, Punjab.
- All the Divisional Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- All the Deputy Directors, Social Welfare & Bait-ul-Maal, Department, Punjab.
- PS to Secretary, Social Welfare & Bait-ul-Maal, Punjab, Lahore.
- PA to Director General, Social Welfare & Bait-ul-Maal, Punjab, Lahore.

Muhammad Irfan
(MUHAMMAD IRFAN GONDAL)
DIRECTOR (CRPD)